

COUNTY COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4



NOTICE OF MEETING AND AGENDA

COUNTY MANAGER **WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS**
Eric P. Brown **- 1001 E. 9th Street, Reno, Nevada 89512**

CHIEF DEPUTY DISTRICT ATTORNEY **December 17, 2024**
Mary Kandaras **10:00 a.m.**

COUNTY CLERK
Janis Galassini

NOTE: Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time but may be heard later. There will be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

Location. This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. Washoe County, in compliance with the Americans with Disabilities Act, wishes to make all of its public meetings accessible to the public. Persons who require special accommodations or assistance in attending this meeting may contact the Office of the County Manager at least two working days before the meeting, if possible, by dialing 311 from any phone or (775) 328-2003.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks shall have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment will only be heard about the specific item being considered by the Commission. Members of the public that wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may also submit comments by mail (1001 E. Ninth St., Reno, NV 89512), by eComment at <https://washoe-nv.granicusideas.com/#>. The County will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Mail and eComment will not be read by the Clerk.

Although not required by the Open Meeting Law, in order to accommodate persons residing in populated areas substantially outside the vicinity of the commission chambers, additional public comment may be given by remote technology system on agenda items concerning Districts 1, 5, or "All Commission Districts" (as specified in the subject line of the respective agenda items as "Virtual Public Comment Eligible") from the following locations: Incline Village Library: 845 Alder Ave, Incline Village, NV 89451 and/or Gerlach Community Center: 510 Cottonwood St, Gerlach, NV 89412.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Responses to Public Comments. The Board of County Commissioners may only deliberate or take action on matters that have been properly labeled "for possible action" and listed on a properly noticed Agenda. While the Open Meeting law allows discussion of public comments by members of the Commission, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and to ensure the public has proper notice of all matters, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.gov/bcc/board_committees/ and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Washoe 311 (washoe311@washoecounty.gov), (775) 328-2000 and on Washoe County's website www.washoecounty.gov/bcc/.

We begin by acknowledging that we gather today on the ancestral homelands of the Wašičiw (Washoe), Numu (Northern Paiute), Newe (Western Shoshone), Nuwu (Southern Paiute), and Pipa Aha (Mojave), the original caretakers of the land that we now call Nevada. Washoe County, formally named after the Washoe people in 1861, continues to be a gathering place and home for Indigenous Peoples, and we recognize their rich history and deep connections to these lands. May we honor their past, present, and future stewardship by remembering that the health of the land and its people are inextricably linked.

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Invocation. Rev. Matt Fisher, Reno Buddhist Center

4. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment Eligible when facilities are available.

Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Furthermore, certain disruptions of a public meeting are criminal acts as defined under NRS 203.090 and/or NRS 203.119 which may result in prosecution in appropriate cases.

(Note: Items listed after Public Comment will be heard on or after 11:00am. In no case will they be heard sooner than the stated time.)

5. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

6. Donations. (FOR POSSIBLE ACTION)

6.A.1. Recommendation to: (1) recognize numerous anonymous citizens and businesses who donated animal food and various goods with an estimated value of [\$2,840.83] to Washoe County Regional Animal Services (“WCRAS”) during the period of March 1, 2024 through June 30, 2024; (2) accept monetary donations from various donors in the amount of [\$36,962.21] and from Petco Love in the amount of [\$1,800.00] to WCRAS retroactive for the period of July 1, 2024 through September 30, 2024; (3) accept donations of dog/cat food and treats from the SPCA with an estimated value of [\$7,404.37] to WCRAS retroactive for the period of July 1, 2024 through September 30, 2024; and (4) recognize numerous citizens and businesses who donated animal food and various goods with an estimated value of [\$6,129.05] to WCRAS retroactive for the period of July 1, 2024 through September 30, 2024 (see attached donor lists); all of which shall be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct Finance to make the necessary budget amendments. Regional Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 Donations Jul 1-Sept 30 2024 1Q](#)
[1Q Total Goods Donations](#)
[1Q Total Monetary Donations](#)
[1Q Total SPCA Donations](#)
[Previous Qs Total Goods Donations](#)

6.A.2. Accept a donation of a K-9 dog (Maggie), K9 equipment (lead, collar, bowls, K9 vest), training and travel costs for the K9 handler valued at [\$19,544.50] from Washoe County K9 Partners to the Washoe County Sheriff’s Office K9 Unit. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 Sheriff - K9 Donation - Maggie](#)
[\[\\$19,544.50\]](#)

7. Consent Items. (FOR POSSIBLE ACTION)

eComment to be provided here. The Consent section is a single agenda item and is considered as a block.

Individual items in the Consent section will not be eComment eligible. When providing eComment, please note the specific item being addressed.

- 7.A.1. Approval of minutes for the Board of County Commissioners' special meeting of November 15, 2024, and the regular meeting of November 19, 2024. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2024-11-15 W](#)
[2024-11-19 W](#)

- 7.A.2. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Communications, Monthly Statements/Reports, Quarterly Statements/Reports, and Annual Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [C&R Staff Report 2024-12-17](#)
[C&R List 2024-12-17](#)

- 7.B.1. Recommendation to adopt a resolution accepting real property, located near King's River Drive, for use as public streets, which pertains to portions of one official plat as listed below totaling 8.24 acres and 1.32 linear miles; and if approved, direct the Clerk's Office to record the resolution to accept a portion of the Kings River Drive Dedication Map, Tract Map 5440, recorded on July 22, 2021, as document number 5206762, being King's River Drive, APN 538-280-02; approximately 8.24 acres and 1.32 linear miles. Washoe County Engineering has verified that the identified roadway has been constructed to Washoe County requirements and is eligible for final acceptance. Community Services. (Commission District 4.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17 -24 - Staff Report to Accept Streets](#)
[BCC 12-17-24 - Exhibit 1](#)
[BCC 12-17-24 - Resolution -Kings River Drive](#)

- 7.B.2. Recommendation to approve an Easement Purchase and Sale Agreement between Truckee Meadows Water Authority (TMWA) (Grantor) and Washoe County (Grantee) for a portion of APN 016-411-23 [at the appraised value of \$213,152.00] for a permanent and non-exclusive easement and right of way in gross in, on, over, under, and across the Sewer and Recycled Water Pipelines Easement Area to construct, alter, maintain, inspect, repair, reconstruct, and operate sewer and recycled water and a temporary construction easement for additional access area during construction . The easements are necessary for the construction and operation of the Pleasant Valley Sanitary Sewer Interceptor Reach 3 Project located in the South Truckee Meadows. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 - Staff Report - TMWA Easement Purchase and Sale Agreement](#)
[BCC 12-17-24 - TMWA PE TCE APPRAISAL FIN](#)
[BCC 12-17-24 - Washoe County Sewer and Reclaim Pipelines Easement Deed Final](#)
[BCC 12-17-24 - Washoe County Sewer Easement Purchase Agreement Damonte dn dd he Final](#)

- 7.B.3. Recommendation and possible action to accept open roadway dedications of those portions of APN 085-750-01 and APN 085-750-05 which are currently used as public roadways, and to direct the Washoe County District Attorney's office to initiate quiet title action, including a judicial determination regarding the ownership and right of use of the roadway parcels as Washoe County roadways available for public use. The existing roadways are located in Sun Valley and are identified as a portion of 5th Avenue and Chocolate Drive and are allowed for general public use as roadway as allowed by existing property deeds. Community Services. (Commission District 4.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17 -24 - Staff Report - Choc Dr](#)
[BCC 12-17-24 - 5TH AND CHOCOLATE EXHIBITS](#)

- 7.B.4. Recommendation to approve a resolution declaring Washoe County's intent to lease to the Northern Nevada Youth Golf Foundation, d/b/a First Tee Northern Nevada, a corporation for public benefit under NRS chapter 82, approximately 39.05 acres of land commonly known as the Wildcreek Golf Course on Sullivan Lane in Sparks, Nevada (a portion of APN 035-080-04) without consideration as authorized in NRS 244.284 and setting a date for a hearing on January 14, 2025, at which objections can be heard and other matters properly related thereto. If ultimately approved, the lease would allow development of Wildcreek Golf Course as authorized by the Golf Course Development Agreement dated July 25, 2022, between Washoe County and Northern Nevada Youth Golf Foundation, d/b/a First Tee Northern Nevada. The First Tee is required to operate the golf course for charitable or civic purposes for the community on terms specified in a purchase and sale agreement and related documents, and if the property ever ceased being so used, it would revert automatically to the county. Community Services. (Commission District 5)
FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 - Staff Report Wildcreek Resolution to Lease](#)
[BCC 12-17-24 - Map](#)
[BCC 12-17-24 - Resolution of Intent to Lease to Northern Nevada Youth Golf Foundation](#)

- 7.C.1. Recommendation to approve Washoe County's Title VI Policy and Plan to ensure compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) which prohibits discrimination of persons based on race, color, or national origin in programs, services, or benefits provided by Washoe County. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12.17 Title VI Plan](#)
[2024 Title VI Implementation Plan](#)

- 7.D.1. Recommendation to accept two FY25 subgrant awards from the State of Nevada, Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) to support the position and activities of the Regional Behavioral Health Coordinator whose mission is to coordinate regional mental health services for underserved populations: (1) in the amount of [\$107,982.00; no county match] retroactive from October 1, 2024 through September 30, 2025; and (2) in the amount of [\$87,547.00; no county match] retroactive from September 1, 2024 through August 31, 2025; authorize the Director of Human Services Agency to retroactively execute the grant award documents. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 TMP9250 Accept FY25 BHC \[\\$107,982; no county match\];\[\\$87,574; no county match\]](#)
[Notice of Subaward-SG-2025-00547 \(1\)](#)
[SG2025-00670 BHC MHBG NOSA](#)

- 7.D.2. Recommendation to approve a grant award from the United States Department of Housing and Urban Development to support the Continuum of Care initiative with planning, coordinated entry matchmaker activities and implementation of specific policies and procedures to address domestic violence survivors' needs in accessing services; in the amount of [\$30,000.00, \$7,500.00 county match] for the period January 1, 2025 through December 31, 2025; authorize the Director of Human Services Agency to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 TMP9329 HSA Accept HUD FY23 SSO CE DV Expansion Grant \[\\$30,000.00; \\$7,500.00 county match\]](#)
[NV0137D9T012304 FY 2023 SSO CE DV Expansion - Signed](#)

- 7.E.1. Recommendation to approve a FFY 2024 Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$191,765.83, no County match required], for a Continuity of Operations and Continuity of Government project. The Continuity of Operations and Continuity of Government project enhances community preparedness and resilience via planning, community resilience, risk management for protection, programs, and activities, and long-term vulnerability reduction. This project enhances statewide resilience by providing continuity training and exercises to organizations/jurisdictions within the State of Nevada to ensure they are prepared and able to continue operations during and after a disaster; including funds to be used for travel for Planning and Training events. Grant term is retroactive from October 1, 2024, through September 30, 2026. If approved, authorize the County Manager or his designee to sign the grant award documents when received; and direct Finance to make the necessary budget amendments. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report FY24 SHSP COOP Sustain Corrected Award](#)

- 7.E.2. Recommendation to approve a FFY 2024 Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$166,000.00, no County match required], for the Perimeter Platform Project. Perimeter is a web-based platform tool that allows enhancing situational awareness, increasing citizen preparedness, and strengthening operational communications. Grant term is retroactive from October 1, 2024, to September 30, 2026. If approved, authorize the County Manager or his designee to sign the grant award documents when received; and direct Finance to make the necessary budget amendments. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [12-17-24 BCC Staff Report FY24 Perimeter Corrected Award](#)

- 7.E.3. Recommendation to accept a FFY 2024 Emergency Management Performance Grant (EMPG) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$86,272.17, \$86,272.17 County match required] for FFY 2024. The EMPG provides funding to assist local governments to sustain and enhance all hazards emergency management activities. Grant term is retroactive from October 1, 2023, through September 30, 2025. If approved, authorize the County Manager or his designee to sign the grant award documents when received; and direct Finance to make the necessary budget amendments. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report EMPG FFY 24 12.17.24](#)
[FFY 2024 EMPG- Washoe County](#)

- 7.E.4. Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$36,765.00] for Fiscal Year 2024-2025; District 1 Commissioner Alexis Hill recommends a [\$36,765.00] grant to Tahoe Transportation District -- a government entity - - to support and develop multi-modal transportation projects and transit services in the Washoe County portion of Lake Tahoe; approve Resolutions necessary for same; and direct Finance and the Comptroller's Office to make the necessary disbursements of funds. Manager. (Commission District 1.) FOR POSSIBLE ACTION

Attachments: [12.17.2024 Staff Report](#)
[12.17.24 Resolution \\$36,765 TTD](#)

7.F.1. Recommendation to retroactively accept a Nevada Division of Emergency Management grant award [amount not to exceed \$210,000.00, no County match required] as administered through the State of Nevada, Office of the Military, Division of Emergency Management, Federal FY 2024 project number 97067.24, to the Washoe County Sheriff's Office Bomb Unit for the purchase of equipment, supplies, and travel and training for county/non-county employees for the Consolidated Bomb Squad for the grant term of October 1, 2024 through September 30, 2026 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-2024 -Sheriff - 2024 DEM Bomb Main](#)
[\[\\$210,000.00\]](#)
[FY24 DEM Bomb Award - FE](#)

7.F.2. Recommendation to retroactively accept a Nevada Division of Emergency Management grant award [amount not too exceed \$127,300.00, no County match required] as administered through the State of Nevada, Office of the Military Division of Emergency Management, Federal FY 2024 project number 97067.24 to the Washoe County Sheriff's Office Community Emergency Response Team (CERT) for payment of three intermittent positions as well as equipment and supplies for the grant term of October 1, 2024 through September 30, 2026 and if approved authorize Sheriff Balaam to execute grant award documentation, and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-2024- Sheriff - 2024 DEM CERT](#)
[\[\\$127,300.00\]](#)
[FY24 DEM CERT Award - FE](#)

- 7.G.1. Recommendation to approve and execute Resolution R24-102 directing County Treasurer to give notice, pursuant to NRS 271.545 of the sale of properties subject to the lien of a delinquent special assessment in the amount of \$11,980.57 in the following district: WCAD 32 - Spanish Springs Valley Ranch Rd, parcel: 076-391-65 (additional description of affected parcel contained in Exhibit "A" of attached Resolution.) Treasurer.
(Commission District 4.) FOR POSSIBLE ACTION

Attachments: [2025-1-23 BCC SAD Sale.pdf](#)
 [2025-1-23 BCC Exhibit A SAD Sale.pdf](#)
 [2025-1-23 BCC Resolution SAD Sale.pdf](#)

7.H.1. Recommendation to approve the Voluntary Compliance Agreement between the United States of America and Washoe County which provides that the County will identify and resolve architectural and equipment barriers to ensure vote centers comply with the Americans with Disabilities Act (ADA). If approved, the County will revise relevant policies, practices and procedures to confirm voters with disabilities are provided an integrated setting appropriate to their needs with the same privacy and independence provided to voters without disabilities, that effective communication is available to people with disabilities and that appropriate auxiliary aids and services, where necessary, are afforded to individuals with disabilities. Pursuant to the Agreement, the County will select vote centers that do not exclude qualified individuals with disabilities and remediate, either permanently or using temporary measures including portable ramps, traffic cones, mats, signs or door stops, physical conditions that do not comply with the ADA. The County will also implement a survey instrument to assess the ADA compliance of selected vote centers and hire an ADA Expert to review the surveys and assess the accessibility of each vote center on Election Day, including any remedial measures the County puts in place to address identified barriers to access. If approved, the Voluntary Compliance Agreement will remain in place for four years and has an initial estimated fiscal impact of approximately \$276,000 over the four-year period. Voters. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2024.12.17 ROV ADA Voluntary Compliance Agreement](#)
[Washoe County - Ltr Re Findings](#)
[Washoe County - ADA Polling Place Compliance Agreement-12-2-24](#)

End of Consent Items

8. Recommendation to appoint two candidates from a pool of applicants including: Michael Gratz, Rost Olsen, Tracey Thomas, and Corinthia Yancey to fill two vacancies on the Washoe County Board of Equalization with one term beginning on January 1, 2025, and ending on June 30, 2026, and the other term beginning on January 1, 2025, and ending on June 30, 2028. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report-BOE Appointments](#)
[BOE Apps 11.08.24 REDACTED](#)

9. Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Lemmon Valley Park Ballfields Improvement Project, PWP-WA-2025-032, [staff recommends MKD Construction, Inc., in the amount of \$487,777.00] and (2) approve a separate project contingency fund in the amount of \$25,000.00 for a total project cost not to exceed \$512,777.00. The Project is located at 325 West Patrician Drive, Reno, Nevada, and the scope of work is to replace existing restroom facility with new prefabricated restroom, install drainage components for the ballfields, and install concrete sidewalk improvements. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 - Staff Report - Lemmon Valley Ballfields](#)
[BCC 12-17-24 - Exhibit A - Insurance LVB](#)
[BCC 12-17-24 - Lemmon Valley Ballfields Agreement](#)

10. Recommendation to approve an Amendment to the Agreement for Full Service Operation and Maintenance of Washoe County Sewer Facilities (Amendment Agreement), extending the current agreement with SPB Utility Services, Inc., from January 1, 2025, through June 30th, 2025, [monthly operation cost of \$120,145.16 for a total of \$720,870.96]; including the changes to the scope of work, and including a possible month-to-month extension if required, to support the transition of Washoe County Utility operations and maintenance from SPB Utility Services, Inc to Washoe County. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 - Staff Report - SPB Amendment Agreement](#)
[BCC 12-17-24 - Amended Agreement with SPB Thru June 30 2025](#)

11. Information and acknowledgement of receipt by the Board of County Commissioners of contracts and purchases that have exceeded or are expected to exceed [\$300,000] that may include services and supplies for all County departments. Pursuant to Washoe County Code 15.490, the purchasing and contracts manager is authorized, subject to the provisions of Washoe County Code and the applicable provision of state law, to approve purchases and contracts up to [\$300,000]. As a matter of best practice, the purchasing and contracts manager will keep the Board of County Commissioners informed of all contracts and purchases for all county departments that have been previously approved that have exceeded or are expected to exceed the threshold amount. A full list of specific contracts, vendors, and amounts is viewable in the staff report. The aggregate amount of known expenditures under these contracts to date is \$336,807. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff report \\$300K - December 2024](#)

12. Recommendation to conduct a performance evaluation of Washoe County Manager Eric Brown, including a discussion of the results of the 2024 Performance Feedback Survey; to adopt priorities and expectations for the County Manager; and discussion and possible action to approve a single lump sum merit bonus for the County Manager in an amount to be determined by the Board (current base salary is \$341,058.00). Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - 2024 County Manager Performance Evaluation FINAL 12.6.24](#)
[Attachment A - Survey Participant List 2024](#)
[Attachment B - CM 2024 Evaluation Summary of Results](#)
[Current Agreement & Amendments](#)
[CM Accomplishments Packet 2024](#)
[HR CM Evaluation Presentation BCC 12.17.24](#)
[Letters of Support BCC combined](#)

13. Recommendation to accept two subgrant awards from the State of Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$278,105.25; \$41,716.00 county match] retroactively from October 1, 2024 to September 30, 2025; and (2) Home Delivered Meals [\$841,084.63; \$126,163.00 county match] retroactively from October 1, 2024 to September 30, 2025; authorize the Director of the Human Services Agency to execute the grant award documents; and direct Finance to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 TMP9361 HSA Accept FY25 ADSD Nutrition grants \[\\$278,105.25; \\$41,716.00 county match\]\[\\$841,084.63; \\$126,163.00 county match\]](#)
[16-000-04-2H-25 NOSA](#)
[16-000-07-1H1-25 NOSA](#)

14. Recommendation to award a contract procured via Request for Proposals (RFP) #3255-24 to TRIO Community Meals, LLC in support of the Washoe County Human Services Agency Nutrition Programs, including congregate and home delivered meals for Senior Services, shelf stable meals, the daily soup program, and meals for the Our Place Campus and the JOY Home, retroactively for the original term period of October 1, 2024 to September 30, 2026, in an amount not to exceed [\$3,100,000.00] per year for each year of the original two year term, with the provision for up to four (4), one (1) year renewals with contract rate increases as defined in the agreement; and if approved authorize the Purchasing and Contracts Manager to execute the Agreement and related documents. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 TMP9098 HSA Nutrition Programs Contract Award RFP 3255-24](#)
[RFP-3255-24 Nutrition Program RFP Document](#)
[FFY25 Nutrition Agreement Trio FINAL](#)

15. Recommendation, in accordance with NRS 244.1505, to approve a subgrant of Washoe Opioid Abatement and Recovery Fund (WOARF) non-bankruptcy funds through the One Nevada Agreement to Reno Initiative for Shelter and Equality (RISE), a nonprofit organization created for charitable, religious or educational purposes, in the amount of [\$856,520], retroactively for a term of October 1, 2024 through September 30, 2026, to support the CrossRoads Families project, which was created to allow parents to reside with their children to engage in recovery together; approve related Resolution R24-113; and authorize the Purchasing & Contracts Manager to execute the necessary award documents. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 TMP9370 HSA Approve WOARF Subaward-RISE](#)
[Resolution R24-113 - RISE Subaward](#)
[FY25 RISE Subaward WOARF DRAFT](#)

16. Recommendation for discussion and possible action in regard to the appointment and/or reappointment of Commissioners to boards and commissions, alteration of terms of service on boards and commissions where legally permissible, and such other action as the board of commissioners may desire to take in regard to those administrative matters. Boards and commissions for which possible changes to appointments could be made under this item include all of the boards and commissions listed at the end of this agenda as the “various” boards and commissions that commissioners may be members of or liaisons to. Manager. (All Commission District.) FOR POSSIBLE ACTION

Attachments: [12.17.24 Staff Report BCC Appointments](#)
[12.17.24 BCC Boards & Commissions Appts.](#)

17. Recommendation to deobligate previously approved allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the amount of [\$4,518,747.11] for projects that have been completed under budget, cancelled, or no longer need the previously approved levels of funding: Nevada Cares Campus Capital \$4,289,327.85, Civil Rights and Equity Engagement \$150,000, Juvenile Services Mental Health \$79,352.41, Tahoe Prosperity Center \$66.85.

And, if approved, direct Finance to make necessary net-zero cross-fund and/or cross-functional budget appropriation transfers and budget amendment. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 OCM SLFRF Deobligations](#)
[\[\\$4,518,746.70\] BMM](#)

18. Recommendation, to approve allocation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$4,712,292.47], to the following six projects and authorize the County Manager to sign necessary award documents:

1. Washoe Behavioral Health Center (formerly West Hills) Facility Upgrades - Office of the County Manager, in the amount of \$3,218,285.47, to support renovations to the facility at 1240 East 9th Street, Reno, to upgrade the facility to meet operational, programmatic and licensing requirements.

2. Grant Proposal Development - Infrastructure - Office of the County Manager, in the amount of \$100,000 to support consultant services to write grants and other services necessary to develop competitive proposals to access federal funding opportunities for infrastructure projects.

Recommendation to approve an increased allocation to these previously approved projects:

3. Increase funding for the Human Services Agency GenArete Pilot Program, by \$50,000, which will utilize a dynamic tool to create high quality, individualized learning plans for children with developmental disabilities; and

4. Increase funding for the Future of Work initiative for the Community Services Department in the amount of \$494,007 to fund capital project improvements. The future of work projects emphasizes the reduction of the space footprint at the 9th Street office complex to align with the "Office of the Future" concept. This involves incorporating technology to support hybrid work environments, which allows for a more collegial and flexible workspace. Phase one of the plan is to renovate 230 Edison Way as the model office of the future conceptual workspace to maximize space utilization by employing revised space standards. The project also includes a full furniture package to maintain the needs of the department as well as meet the new office of the future standards for the hybrid work model and collaboration. The second phase incorporates the establishment of a technology-capable Training Center and virtual meeting facilities in

Building C at 9th Street, to support off-site and hybrid staff participation. This phase includes updates to the central restroom facilities in Building C to further the County inclusionary practices and goals. The deobligated \$150,000 from the HR County-wide Civil Rights and Equity Engagement project are included in the increased amount to specifically provide funding for the central restroom facilities.

5. Increased funding for the Human Services Agency Senior Center Innovations project by \$100,000 to fund the lease costs and site preparation for a temporary kitchen and for a temporary Meals on Wheels food preparation and distribution modular for three months, and for furniture for senior programs.

6. Increase funding for the Tenancy Support Program providing case management for tenancy support and a shallow rental assistance subsidy to move people into independent housing and keep them stably housed, in the amount of \$750,000.

And, if approved, direct Finance to make necessary net zero cross-fund and/or cross-functional budget appropriation transfers. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 OCM SLFRF Allocations \[\\$4,712,294\]](#)

19. Recommendation to appoint one candidate from a pool of applicants including: Avneet K. Chhabra, Takesha Cooper, Brian E. Erbis, Eloy Ituarte, Sherri A. Micone, Rob Pierce, John Pinocchio, Angela R. Shea, and Ellen W. Zoschak to serve as the Washoe County Commission non-elected member to the District Board of Health (DBOH) for a four-year term beginning on January 1, 2025 and ending on December 31, 2028. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [12.17.24 Staff Report DBOH Non-Elected Appointment](#)
[12.17.24 DBOH Non-Elected Apps REDACTED](#)

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

(Note: Items listed under this heading only will be heard at or after 11:00 a.m. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)

20. Public Hearing: Second reading and possible adoption of an ordinance amending Washoe County Code Chapter 110 (Development Code) by adding and amending various sections in Division Three-Regulation of Uses, Division Four-Development Standards, and Division Nine-General Provisions. These updates include adding various sections to: establish minimum standards for guest quarters, cottage court developments, and employee housing; relocate lot coverage standards from Article 306 to Article 406; establish required findings for the approval of a common open space development; and establish minimum standards for alleyways. These updates also include amending various sections to: update the residential table of uses to include middle housing types, minor accessory dwelling units, guest quarters, multifamily minor, and employee housing; modify allowances in the table for duplexes and multifamily housing within regulatory zones in which those use types are already allowed; and reorganize the uses in that table; update the residential use type list to add and define multifamily minor, the middle housing use types of triplex, quadplex, and cottage court, guest quarters, and employee housing, and reorganize the list; update detached accessory structure regulations to reference lot coverage standards rather than enumerate them and to modify deed restriction requirements for connection to water and wastewater facilities; modify attached and detached accessory dwelling unit standards to regulate their use on parcels with middle housing types and specify their mutual exclusivity with guest quarters; modify Table 110.406.05.1 governing regulatory zone development standards to consolidate the separate tables into one table and to make modifications to minimum lot sizes, setbacks, and minimum lot widths for certain regulatory zones; modify common open space development standards to clarify that detention ponds and drainage facilities cannot be included in common open space; modify off-street parking requirements to add standards for the new housing types and modify the requirements for duplexes; modify landscaping exemptions to include middle housing types as an exemption; modify common open space standards to add dog parks and pocket parks as permissible types of open space and require common open space for all multifamily developments with five or more units; and add or amend various definitions; and all matters necessarily connected therewith and pertaining thereto. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-17-24 - Staff Report - 2nd Reading](#)
[WDCA24-0004 Housing 2.5a](#)
[BCC 12-17-24 - Attachment A - Ordinance Working Copy](#)
[BCC 12-17-24 - Attachment B - Ordinance Clean Copy](#)
[BCC 12-17-24 - Attachment C - PC Resolution](#)
[BCC 12-17-24 - Attachment D - PC Staff Report](#)
[BCC 12-17-24 - Attachment E - PC Draft Minutes](#)
[BCC 12-17-24 - Attachment F - PC Public Comment](#)
[BCC 12-17-24 - WDCA24-0004 Staff Presentation 2nd reading](#)

End Of Scheduled Public Hearings

21. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.

A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Furthermore, certain disruptions of a public meeting are criminal acts as defined under NRS 203.090 and/or NRS 203.119 which may result in prosecution in appropriate cases.

22. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Board of County Commissioners Meeting - December 17, 2024

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hill

Community Homelessness Advisory Board
Downtown Reno Business Improvement District (alternate)
Nevada Tahoe Conservation District Board of Supervisors
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Water Authority Board
Truckee North Tahoe Transportation Management Association Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County Stadium Authority (alternate)
Western Regional Water Commission (WRWC) – TMWA Appointed

Vice-Chair Herman

Nevada Association of Counties Board of Directors (NACO)
Nevadaworks
Regional Transportation Commission (alternate)
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Vya Conservation District (Diane Stobiecki—alternate)
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Legislative Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District
Western Nevada Development District (WNDD) (alternate)

Commissioner Clark

Community Homelessness Advisory Board
EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO) (alternate)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District (alternate)
Western Nevada Development District (WNDD)

Commissioner Garcia

Washoe County Animal Services Advisory Board
Community Homelessness Advisory Board (alternate)
District Board of Health
Downtown Reno Business Improvement District
EDAWN (Economic Development Authority of Western Nevada)
Nevada Tahoe Conservation District Board of Supervisors (alternate)
Regional Transportation Commission
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Open Space and Regional Parks Commission (liaison)
Washoe County Stadium Authority
Western Regional Water Commission (WRWC) – TMWA Appointed

Commissioner Andriola

Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Investment Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority
Western Regional Water Commission